

Juneau Soccer Club Monthly Board Meeting

November 6, 2006

D'zantiki Heeni Middle School Library

7:00 – 9:00 pm

Agenda Items

Call to Order

Chair Jamie Waste called the meeting to order at 7:00. Board members present were Chris Francis, Tom Lawson, Nick Lyons, Jean Mischel, Tom Paul, Amy Skilbred, Glenn Walton, Jamie Waste.

Others in attendance were: Director of Coaching Colin Barton, Matt Dusenberry, Paul Bertholl, John Newell, Krista Heard, Myiia Whistler.

Approval of October 9, 2006 minutes – Approved. Minutes of Sept. 11 Annual General Membership meeting will also be posted on the website.

Public comment/guest presentations – None

Reports

Treasurer – Amy reported a meeting with team bookkeepers/managers was held. Team financial reports were due by 10/31/2006 and only 2 teams have not turned them in by deadline. A working group was formed to rewrite the finances/fundraising sections of the club Policies and Procedures. Its members are Amy Skilbred, Vickie Williams, Sherry Tamone, Joanne Craig, Sue Gullufsen, and Chris Francis. If teams need information for filing IRS reports or getting the JSC tax ID number for fundraising events they should contact Amy. Information on what teams need to do for financial reporting will be put into the FAQ section of the website. The club bookkeeper produced a balance sheet. As of Oct. 31, 2006, JSC assets were \$81,215. Since then approximately \$30,000 has been spent on HS team airline tickets.

Registrar – Paul Bertholl reported approximately 135 player registrations in hand which is similar to last year at this time. He is aware of some requests for scholarships that have been passed on the scholarship committee. The board asked him to get original copies of player registrations to team coaches as soon as possible while keeping a copy for club use.

Scheduler/Diamond Park Field House – Tom Lawson reported that a committee representing several Juneau sports organizations has been formed to produce a business plan showing it is feasible to operate a new indoor facility. Commitments to use levels are needed from the organizations. Once the plan is developed it will be presented to the city to convince it to lease land for the field house. At recent Parks and Rec Advisory Committee and Juneau Field Users meetings, Tom, speaking for JSC, advocated for more turf fields. The Adair-Kennedy turf field will undergo repairs for 7-9 days during June 2007 and be unavailable for use. A representative from Juneau Youth Football agreed to send a joint letter with JSC to the city advocating installation of more turf fields.

Fundraising Committee – Chris reported the committee met Oct. 26 and set the fundraising calendar for the year. Earliest events are High School ad sales, early November; Mark Kelly calendar sales will occur after Public Market (Jean will notify teams to provide calendar contact); Goal Card sales are planned to start in early December. The committee's consensus is that JSC not be associated with alcohol or tobacco related events or fundraisers. Those present at the committee meeting had no objection to JSC pursuing pull-tab opportunities. Carlene Nore volunteers to serve as the Alternate Member-in-Charge of the JSC gaming permit. The committee recommended that a January or early February JSC Social be held this year as a fundraiser for the Riptide U17 Boys headed for Regionals and the Girls and Boys High School teams.

Competitive Team Committee (CTC) – Jean reported on the coaching situation and acknowledged Krista Heard as the new head coach for the U11 boys. 3 teams currently are still without coaches – U 11 girls, and U 12 and U 17 boys. Jean reported the recommendations of the CTC's October meetings including adoption of the language clarifying existing age-based policy, JSC sponsored CPR training for coaches, board-provided uniforms for coaches, standardization of team uniforms, and adoption of a draft Code of Conduct. The board discussed uniform standardization and decided that that was gradually being phased in through YAB grant purchases of jerseys. Other items were deferred until later in the agenda. Glenn has

compiled a list of 37 former JSC players involved in college soccer. The list will be posted on an “Alumni” section on the website. The club will sponsor an open gym soccer night for elementary and middle school players at DZ on Friday November 17 from 6:30-9:30. As a recruiting effort, participation will be open to non-club members if they sign a medical release at the door.

JDHS Committee – 4 games have been arranged with teams in the S.F. Bay and Sacramento areas for the girls’ high school team over spring break. In addition, we have gotten a commitment from a Colorado girls team to come up for the Spring Fever tournament. Boys’ team travel has also been arranged. The teams will have big fundraising demands and have already started.

Communications Committee – Jamie reported the committee met Nov. 3 and developed a list of priorities for the website: 1) Create a repository for JSC master documents, 2) Put a Frequently Asked Questions page on the web, 3) develop a policy for and get corporate sponsorships on the website, 4) develop shopping through the website, 5) get team and parental okays where possible to post photos on the website, 6) control flow of information to the webmaster. In regard to item 6) it was decided that: requests for web postings needed to go through the Communications Committee board members, Jamie, Tom L., or Nick; Tom Lawson as scheduler, Chris as chair of Fundraising Committee, and Tom Paul as JSC Secretary can go directly through the webmaster to post schedules, fundraising information, or meeting minutes. Tom Lawson agreed to begin to develop policy language for team websites that are not part of the club website.

Director of Coaching – Colin said he has been involved in “patch-up” work with coaches and teams. He reported that despite continuing problems it is sorting itself out. Colin lamented that the small gyms for team practice and the spring ODP minicamp that we are sometimes forced to use are a nightmare for coaches.

Parks and Recreation – Myiia Whistler reported that the Parks and Recreation Advisory Board is aware of the need for more turf, more ice, a new pool and other athletic venues in the city. She said that Youth Activity Board grant application packets for next year will be available at the end of December.

Old business

Language clarifying existing age-based policy – The board unanimously approved the new language for the competitive team age requirements section in the JSC Policies and Procedures document. There was discussion of the issue of multi-age teams formed when some age-based teams do not have enough players to go to tournaments. The board asked the CTC to develop additional language for this circumstance. As implementation of part of the clarified policy, Tom Paul will send out letters to parents of players playing up a year with their grade-based peers formally notifying them of the option of players choosing same-age or next-older team and asking them to let the club know their choice.

New Business

Dimond Park Field House business plan – After looking over a preliminary use plan and schedule of indoor facility costs, the board gave its commitment to provide support for about 21 hours a week of DPFH use. Use of the DPFH will mean increased JSC costs for indoor facility time but all agreed that it would be a boon to soccer in the community to have the facility.

Director of Coaching recruitment – The board will try to get a job notice and job description written within the next 2 weeks.

With regular meeting time exhausted, other new business on the agenda was deferred to action via board email discussions, committee work, or a future meeting.

Regular meeting was adjourned at 8:45 and the board met in Executive Session.

Major board decisions:

- Approved clarifying language for age-based policy
- Committed to support a minimum use level of Dimond Park Field House.
- Designated to whom information for webposting should be sent (Jamie, Nick, Tom L.)
- E-mail will be sent to teams asking them to designate a key contact for calendar sales and asking them to poll parents on permission to use player photos on website.